

Stephen F. Austin High School Band

3434 Pheasant Creek Drive ❖ Sugar Land, TX 77498 ❖ (281) 634-2064
www.sfaband.org



How To Access Parent Information

1. Go to www.charmsoffice.com
2. Locate the “ENTER/LOGIN” section of the webpage and select “Parents/Students/Members”
3. Enter the school code: **SFAustinHSBand**. This will bring up the main parent page. This will allow you to look at the band’s public calendar, email the staff, or see handouts and other files.
4. When you enter your child’s Student ID Number, another more detailed screen appears with even more options to view your student’s information. Once you’ve entered your child’s Student ID for a password, you may create your own password by clicking on “Change Password.”
5. Please help the staff maintain accurate records for easy communication by clicking on “Update Info” and completing all of the following information:
 - a. Student Information – Please complete ALL information as accurately as possible.
 - b. Parent Information – Please click “Add New Adult” and complete ALL information for all parents as accurately as possible.